

STATE OF CONNECTICUT • COUNTY OF TOLLAND
INCORPORATED 1786

TOWN OF ELLINGTON

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TOWN PLANNER'S OFFICE

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ECONOMIC DEVELOPMENT COMMISSION REGULAR MEETING MINUTES JUNE 12, 2013

PRESENT: Chairman Sean Kelly, Vice Chairman Chris Todd, David Hurley, Stanislav Moline arrived 7:06 and Alternates Stefanie Cunningham and Donna Resutek

ABSENT: Gilbert Gamboa

STAFF

PRESENT: Lisa Houlihan, Assistant Town Planner/Wetland Agent, Kristin Michaud, Recording Secretary

I. CALL TO ORDER:

Chairman Kelly called the EDC meeting to order at 7:05 p.m.

II. PUBLIC COMMENTS: NONE

III. NEW BUSINESS: NONE

IV. UNFINISHED BUSINESS:

1. Report: C-PACE Program (Commercial Property-Assessed Clean Energy)

Lisa Houlihan, Assistant Town Planner, stated that she received an email from Maria Leonardi, CEFIA regarding the C-PACE Program. It was reviewed by the Commission. She has requested locations of buildings in Ellington targeted by CEFIA as being eligible for C-PACE, as well as any success stories they can share from other communities where companies have joined the Program.

NO MOTIONS OR DECISIONS

2. Report: Agricultural Initiatives

Ms. Houlihan noted that the farm building tax exemption policy is now posted on the Assessor's web page.

NO MOTIONS OR DECISIONS

3. Report: Business Directory

Chairman Kelly stated that once the new budget year kicks in that the plan is to move forward with the online business directory.

Ms. Houlihan gave the Commission a copy of the draft contract. The Commission reviewed it section by section and Ms. Houlihan compiled a list of questions and/or comments from them. The Commission asked Ms. Houlihan to take the questions and suggestions to GoLocal. She also reviewed the next steps GoLocal would take to get the program up and running.

The Commission questioned how we planned to get local company information and Ms. Houlihan suggested a mailing and utilizing left over funds in the budget for it.

MOVED (TODD), SECONDED (KELLY) AND PASSED UNANIMOUSLY TO ALLOW STAFF TO ULITIZE THE REMAINING BUDGET FOR POSTAGE NEEDED FOR MAILING TO OBTAIN BUSINESS CONTACT INFORMATION.

4. Report: Business Surveys and Site Visits

Nothing to report, at this time.

NO MOTIONS OR DECISIONS

5. Report: Tax Incentive Programs

Ms. Houlihan noted a change to the Connecticut General Statutes regarding tax abatements to encourage mixed use development and rehabilitation areas, noting that the new law is effective 10/1/2013. More information can be obtained at www.cga-ct.gov under HB-5718 or staff can assist.

NO MOTIONS OR DECISIONS

6. Report: Current Economic Activity

Ms. Houlihan stated that there is currently a special permit for 2 units at Industrial Drive for Escientia Life Science, a bio-tech and research and development lab. This is an incubator business from UCONN and is expected to employ 2 to 3 employees initially.

NO MOTIONS OR DECISIONS

V. ADMINISTRATIVE BUSINESS:

1. Approval of the May 8, 2013, regular meeting minutes.

MOVED (HURLEY), SECONDED (MOLINE) AND PASSED UNANIMOUSLY TO APPROVE THE MAY 8, 2013 MEETING MINUTES WITH THE

**FOLLOWING CHANGE TO PAGE 3 OF 3 PARAGRAPH 1 TO CHANGE
THE DATE TO APRIL 30, 2013.**

2. Correspondence:

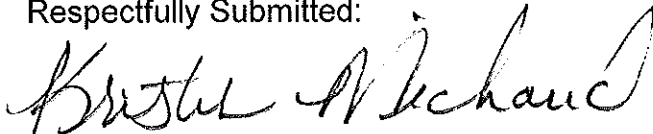
- a. Report from Lisa M. Houlihan, Assistant Town Planner, on the 2013 New England Economic Development Course (April 2013).

**BY CONSENSUS THE COMMISSION TABLED CORRESPONDENCE TO
THE JULY 10, 2013 MEETING.**

IV. ADJOURNMENT:

**MOVED (HURLEY), SECONDED (TODD) AND PASSED UNANIMOUSLY
TO ADJOURN THE MEETING AT 7:58 P.M.**

Respectfully Submitted:

A handwritten signature in cursive script, appearing to read "Kristin Michaud".

Kristin Michaud
Recording Secretary